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AY 2003/2004 Honorary Degrees

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HONORARY DEGREE

Nomination Guidelines

1. Candidates for honorary degrees may be nominated by any member of the University of South Florida community at large, by any prominent individual who is knowledgeable in the candidate's field of expertise and who is in a position to judge the candidate's contributions and achievements, or by groups, such as departments, colleges and committees. A current USF employee is not eligible for nomination.

The awarding of an honorary degree is recognition of eminent accomplishments in scholarship or high distinction that demonstrates the purposes and ideals of the University of South Florida. The recipient should bring distinct honor to USF through his/her eminence. The nominee must be of distinction, not just popular acclaim, and must show evidence of continuing achievements as a scholar. In addition, candidates may also be outstanding, contributing members to the Academy or the larger community.

2. The nominee must have demonstrated eminent achievement, humanitarian contribution or scholarship that embodies the objectives and goals of the honorary degree. In addition, the nominee must be one who has made a noteworthy contribution to faculty, students and/or other units of the University, or to Academia in general.
3. Inasmuch as the degrees conferred relate to one of the University disciplines and indicate distinguished service for past, present, and/or future contributions to those disciplines, the nomination should originate from, or have the endorsement of, the appropriate USF academic area. All nominators (whether from the University proper or the USF community at large) must submit documentation specifying the nominee's qualifications for being selected as a degree recipient to the appropriate division head or department chair and dean of that college. Documentation must include details of the nominee's achievements, recognitions, letters of recommendation, etc. The dean shall forward the nominee's file to the Honors and Awards Council with any comments he/she wishes to include.

In addition, the nomination should also indicate the formal honorary degree/title sought (e.g., Doctor of Humane Letters). This title may be subject to change. Honorary degree titles awarded at USF include: Doctor of Business Administration, Doctor of Education, Doctor of Engineering, Doctor of Humane Letters, Doctor of Humanities, Doctor of Law, Doctor of Science, and Doctor of Visual and Performing Arts.

4. The Honors and Awards Council will evaluate nominees for honorary degrees and make recommendations to the Provost and the President of the University. No award will be considered final and official until it has been approved by the President, the Board of Trustees, and formally conferred by the President of the University.
5. Nominations for honorary degrees to be conferred at the fall and spring commencement ceremonies must be received by the corresponding deadline dates for each of those semesters. These deadlines will be published by the Chair of the Honors and Awards Council. The submission deadline for **Spring, 2004** commencement is **January 9, 2004**.

Date of adoption: 08/81
Date of revisions: 01/95; 10/99; 10/01; 10/03

Checklist for HONORARY DEGREE Nomination

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Briefly, under which criteria are you nominating this candidate:

- ☐ A distinguished alumnus or alumna of USF who has made a contribution of lasting significance and value;
- ☐ One who has provided significant assistance in creating a new program, department, or segment of the University;
- ☐ One who has made a noteworthy contribution to faculty, students, and/or other units of the University, to Academia in general or the community at large;
- ☐ One who has made a significant financial contribution in the best interest and welfare of the University.

Please indicate the formal honorary degree/title sought:

- ☐ Doctor of Business Administration
- ☐ Doctor of Earth and Environmental Sciences
- ☐ Doctor of Education
- ☐ Doctor of Engineering
- ☐ Doctor of Humane Letters
- ☐ Doctor of Humanities
- ☐ Doctor of Law
- ☐ Doctor of Science
- ☐ Doctor of Visual and Performing Arts

In order to expedite the review process, please include the following documentation in the nomination packet:

- ☐ A brief explanation of the above specified contribution;
- ☐ Documentation specifying the nominee's qualifications for selection;
- ☐ A list of the nominee's achievements;
- ☐ A list of the nominee's recognitions;
- ☐ Letters of recommendations (internal and external) (suggested guidelines: minimum 3, no maximum); and
- ☐ A current curriculum vitae.

To view the Nomination Guidelines, you may go to the following website: <http://www.lib.usf.edu/usf-fs>